

APPENDIX A – COMMITTEES AND OTHER BOARDS AND COMMISSIONS

(Amended: March 17, 2026)

This Appendix A is created and updated pursuant to Section 2.04 of the Board Rules.

I. STANDING COMMITTEES

A. Executive and Finance Committee (not mandated by statute)

- 9 County Board members – Board Chair, Board Vice Chair, Chair of Community and Health Services Committee, Chair of Natural Resources Committee, Chair of Public Works Committee, Chair of Public Safety Committee, and 3 appointed by Committee on Committees
- Oversight of and Board liaison for Administrator, County Clerk, County Treasurer, Register of Deeds, Property Lister, and MIS Director.
- Acts as finance committee with budgetary authority as provided in Wis. Stat. § 65.90
- Receives and reviews Administrator’s budget
- Responsible for determining the appropriate committee for policy resolutions and ordinances if not readily apparent
- Responsible for review of official County positions on state and federal legislative and regulatory proposals
- Responsible for strategic planning
- Responsible for Board Rules
- Responsible for personnel matters
- Board Liaison for and reviews budget performance of Symons Natatorium Board
- Board Liaison for and reviews budget performance of Tri-County Airport Commission
- Board liaison for and reviews budget performance of Veterans Service Commission
- Board Liaison for Richland Center Library Board
- Board Liaison for Southwest Wisconsin Library System Board
- Board Liaison for Viola Library Board
- Board Liaison for Library Planning Committee

B. Community and Health Services Committee (statutory requirements)

- 9 members – 6 County Board members (appointed by Committee on Committees serving a maximum of 3 two-year terms) and 3 at-large members (appointed by Administrator for no more than 2 three-year terms)

In making the appointments, the Administrator shall make a good faith effort to appoint persons qualified under Wis. Stat. § 251.03(1))

- Functions as Human Services Board under Wis. Stat. § 46.23(4)
- Functions as Commission on Aging under Wis. Stat. § 46.82(4)
- Functions as Local Board of Health under Wis. Stat. § 251.03.
- Provides oversight of and reviews budget performance of Child Support Agency
- Provides oversight of and reviews budget performance of Pine Valley Community Village
- Board Liaison for and reviews budget performance of Aging Unit Advisory Committee
- Board Liaison for Housing Authority
- Board Liaison for ADRC of Eagle Country Regional Board
- Board Liaison for Mississippi Valley Health Services Commission
- Board Liaison for Neighborhood Housing Services of Southwest Wisconsin
- Board Liaison for Southwest Wisconsin Community Action Program

C. Natural Resources Committee (statutory requirements)

- 7 members – all County Board members (at least one of whom is engaged in an agricultural use as defined in Wis. Stat. § 91.01(2)(a)) appointed by the Committee on Committees
- Functions as Land Conservation Committee under Wis. Stat. § 92.06 and reviews budget performance of Land Conservation Department
- Functions as Agriculture and Extension Education Committee under Wis. Stat. § 59.56(3) and reviews budget performance of Extension Department
- Functions as Planning and Zoning Committee under Wis. Stat. § 59.69 and reviews budget performance of Planning and Zoning Department
- Board Liaison for Board of Adjustment
- Board Liaison for Southwest Wisconsin Regional Planning Commission

D. Public Works Committee (statutory requirements)

- 7 members – all County Board members appointed by Committee on Committees
- Functions as Highway Committee under Wis. Stat. § 83.015 and reviews budget performance of Highway Department
- Oversight of and reviews budget performance of County solid waste disposal services
- Provides oversight of and reviews budget performance of the County Parks
- Board Liaison for Richland Center Park Board

County Fair Committee- The County Fair Committee is comprised of 4 County Board members appointed by the Committee on Committees and 3 citizens appointed by the Administrator and confirmed by the County Board. County Fair and Fairgrounds plans the annual County fair and other events at the County fairgrounds, provides advise and reviews budget performance of Fair and Fairgrounds. The Fair Committee is a sub-committee of and will report to the Public Works Committee.

E. Public Safety Committee (statutory requirements)

- 7 members – all County Board members appointed by Committee on Committees
- Functions as grievance committee for Sheriff’s Deputies under Wis. Stat. § 59.26(8)
- Functions as Emergency Management Committee under Wis. Stat. § 323.14
- Functions as Local Emergency Planning Committee under Wis. Stat. § 59.54(8)
- Oversight of, reviews budget performance of and Board liaison for offices of Sheriff, District Attorney, Register in Probate, Judge, Court Commissioners and Clerk of Circuit Court
- Board Liaison for Ambulance Services

II. OTHER BOARDS AND COMMISSIONS

A. ADRC of Eagle Country Regional Board

- 1 member of the County Board appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

B. Aging/ADRC Advisory Committee (Wis. Stat. § 46.82(4))

- 7 members appointed by the Administrator and confirmed by the County Board
- At least 4 members shall be older individuals
- At least 1 member shall be an adult with a physical disability
- At least 1 member shall be an adult with an intellectual disability
- At least 1 member shall be an adult in a non-specific client group
- No more than 1 member may be a County Board member
- Reports to Community and Health Services Committee

C. Board of Adjustment (Wis. Stat. § 59.694)

- 3 members and 2 alternates appointed by the Administrator and confirmed by the County Board
- Reports to Natural Resources Committee

D. Committee on Committees

- 7 members consisting of Board Chair, Board Vice-Chair, and 5 at-large Board members elected by the County Board at the Organizational Meeting or in the case of a vacancy, at a County Board meeting.

E. Courthouse Security (SCR Chapter 68.05)

- Members appointed by presiding judge for each county shall appoint a security and facilities committee composed of the following : Circuit Court Judge, County Board Chair, County Administrator, Clerk of the Circuit Court, County Sheriff, District Attorney, Wisconsin State Public Defender, Circuit Court Commissioner, Lawyer designated by president of local bar association or residing in county, Victim-witness support organization representative, Facilities/Maintenance Department representative, and such other persons as the committee considers appropriate.

F. Criminal Justice Coordinating Committee (Wis. Stat. § 165.95(5)(a))

- The committee consists of:
 - Richland County Judge
 - Richland County District attorney (or designee)
 - State Public Defender (or designee)
 - Local Law Enforcement (City and County representative)
 - County Board Representative
 - Representative of each county agency responsible for providing Social Services
 - Department of Corrections
 - Private Social Services Agency
 - Substance Abuse Treatment Provider
 - Other members to be determined: Treatment Court Representative and Ministerial Association Member
- Reports to Public Safety Committee

G. Housing Authority

- 5 members, 2 of which are County Board members and all of whom are appointed by the Administrator and confirmed by the County Board
- Reports to Community and Health Services Committee

- H. Land Information Council (Wis. Stat. § 59.72(3m))**
 - 1 County Board member appointed by the Administrator and confirmed by the County Board
- I. Local Emergency Planning Commission (Wis. Stat. § 323.14(1)(a)3)**
 - 2 County Board members appointed by the Administrator and confirmed by the County Board
- J. Mississippi Valley Health Services Commission**
 - 1 County Board member appointed by the Administrator and confirmed by the County Board
 - Reports to Community and Health Services Committee
- K. Neighborhood Housing Services Of Southwest Wisconsin**
 - 1 member appointed by the Administrator and confirmed by the County Board
 - Reports to Community and Health Services Committee
- L. Prosperity Southwest**
 - 1 County Board member appointed by the Administrator and confirmed by the County Board
 - Reports to Executive and Finance Committee
- M. Richland Center Library Board (Wis. Stat. § 43.60(3))**
 - County appointments determined by statute 43.60(3)
 - 1 County Board Member appointment by the Administrator and confirmed by the County Board
 - Reports to Executive and Finance Committee
- N. Richland Center Park Board**
 - 1 County Board Member appointed by the Administrator and confirmed by the County Board
 - Reports to Public Works Committee
- O. Southwest Wisconsin Community Action Program**
 - 1 member appointed by the Administrator and confirmed by the County Board
 - Reports to Community and Health Services Committee

P. Southwest Wisconsin Library System Board

- 1 County Board member and 1 citizen member appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

Q. Southwest Wisconsin Regional Planning Commission

- 3 members appointed by the Administrator and confirmed by the County Board
- 1 member is to be the County Board Chair
- 2 members are to be citizens or County Board Members
- Reports to Natural Resources Committee

R. Symons Natatorium Board

- 3 members (1 is County Board Chair or their designee and other 2 are at-large county Board members) appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

S. Tri-County Airport Commission

- 2 members of the County Board appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

T. Veterans Service Commission (Wis. Stat. § 45.81)

- 3 members appointed by the Administrator (one of which shall be a County Board member if qualified) and confirmed by the County Board
- All 3 members shall be county residents who are veterans
- Reports annually to County Board except on personnel and financial matters, which are reported to Executive and Finance Committee as needed

U. Viola Library Board (Wis. Stat. § 43.60(3))

- County appointments determined by statute 43.60(3)
- 1 County Board member appointment made by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

III. AD HOC COMMITTEES

A. Library Planning Committee

- 1 member appointed by the Administrator and confirmed by the County Board
- Reports to Executive and Finance Committee

B. Chapter 980 Committee

- 1 member of the Community and Health Services Committee appointed by the Community and Health Services Committee
- Reports as required by statute

C. Campus Reconfiguration Committee

- 7 members appointed by the Board Chair
- Reports to County Board

D. County Facilities Planning Committee

- 7 members (Committee Chair from each Standing Committee, County Board Chair, and 1 At-Large County Board Member appointed by the Committee on Committees)
- Reports to County Board
- Duties
 - Develop a comprehensive 20-year long-range plan for all county facilities
 - Review all county facilities
 - Create and review a list of structural, space, security, and infrastructure needs
 - Prioritize future capital improvement projects